Federal Maritime Commission
Plain Writing Act of 2010 Compliance Report

November 16, 2018

Senior Agency Official for Plain Writing:
Rachel E. Dickon, Secretary, secretary@fmc.gov, 202-523-5725

Plain Language Website address:
http://www.fmc.gov/about/plain_language_guidelines.aspx

Contact us: secretary@fmc.gov

Status of Agency Communications to be Made Available in a Format that is Consistent with the OMB Plain Writing Guidelines

<table>
<thead>
<tr>
<th>Type of Communication, Document or Posting, and How it is Made Available to the Public</th>
<th>Intended User and Approximate Number of Potential Users</th>
<th>Status</th>
</tr>
</thead>
</table>
| Updates to website to improve user experience | • Entities regulated by the FMC - 6,000 users.  
• Members of the public impacted by the regulatory requirements – unknown number of users. | Metrics and user feedback were used to improve and generate better organized content based on user needs.  
Frequently used content was revised to better meet user expectations. |
| Increased Twitter Use | • Entities regulated by the FMC - 6,000 users.  
• Members of the public impacted by the regulatory requirements – unknown number of users. | Actions and activities of the Commission are concisely announced with links to web content. |
| Rule Revisions | • Entities regulated by the FMC - 6,000 users.  
• Members of the public impacted by the regulatory requirements – unknown number of users. | A final rule was issued modernizing, updating, and simplifying requirements for shipping contracts by ocean transportation intermediaries. |

Ongoing Compliance Activities

• Provide ongoing training on Plain Language principles to document creators.  
• Reorganized web content to make user tasks easier to complete.  
• Provide improved and enhanced media to customers.